



Chichester and District Society of Model Engineers Ltd. Portable Track Booking Request Form

Event organiser:
Address:
Telephone number:
Email address:
Date, time and duration of Event:
Location of Event:

The Event Organiser provides:

1. A firm, flat rectangular site (preferably grass) approximately 3m wide by 50m to 70m long with vehicular access.
2. Mains water supply
3. If requested by the Society at the time of booking, insurance cover against inclement weather.

CDSME, the "Society", provides:

1. Up to 60m (200ft) of portable track
2. Two passenger carrying trucks (capacity up to 10 children) together with sufficient locomotives and competent drivers to maintain a continuous service
3. Transport of all equipment to and from the site and sufficient manpower to erect and dismantle the equipment.
4. Crowd barriers
5. Public liability insurance cover
6. An officer of the day to control portable track operations and stewards to control passengers and collect fares (normally £1 for two return trips)

The Society requires a donation of £205 (per day) for providing the portable track at your event of which £40 (per day) is payable with your booking. The balance is due no later than 1 month before the date of the Event. Failure to pay the balance may result in cancellation of the booking and retention of the deposit by the Society

The Society reserves the right to inspect the site prior to accepting the booking. Should your booking be accepted the date, time and duration of the Event and the agreed site location may only be changed with the Society's agreement. Failure to do so may result in the Society cancelling the booking and retaining the deposit.

I/We hereby agree to abide by the above conditions and enclose deposit of £40 (per day) (cheques payable to CDSME Ltd.)

Organiser:

Date:

Please send completed form with cheque to Hon. Secretary, CDSME Ltd, Blackberry Lane, Chichester PO19 7FS. The deposit will only be refunded if the Society is unable to accept your booking.

Confirmation of booking by the Society

We have pleasure in confirming your booking and acknowledge receipt of your cheque for £.....

The balance of £165 (per day) is due no later than

The officer of the day will be

Signed on behalf of the Society by() on.....